

Appendix B

'Pop-in session' Observation form

Teacher observed	Observer
Date	Group
Period	Duration

Aspects to observe	YES/NO	Action
Ask a sample of students in the group – are they clear of the learning aims of the lesson?		
Please check the books or folders of a different sample. Is there evidence that the work contained within has been marked regularly?		
Ask a sample of students if they receive regular feedback on their work		
During the period of your observation was the teacher actively involved in the learning and teaching or assessment of students in that group		
During the period of your observation express as a fraction the number of students that you observe to be on task?	On task # in class	

In all cases if an answer is NO Please indicate what action you intend to take

Any other comments or observations:
