

### Why is this important?

Schools have a fundamental responsibility for ensuring the safety of their students, staff and visitors. In 2016 there has never been a more pressing need for international schools to inform themselves about identifying, then mitigating security risks and promoting a pro-active “duty of care” culture.

### Aims of the course

This is a contextual, bespoke and confidential course, designed to raise awareness and understanding of basic Duty of Care in an international school, while focusing on the campus environment, wider geopolitical issues, risk assessment and risk mitigation.

### Intended Outcomes

As a result of the course, attendees will

- Understand the individual and collective responsibilities under Duty of Care (S&S)
- Be able to understand risk, threat and vulnerabilities
- Construct / amend policy documents to include context driven plans guiding safe practices within the school environment
- Recognise external threats to safety in context, then assessing levels of action & response
- Understand requirements for emergency planning and contingency
- Understand the liability associated with accidents and incidents both individually and collectively.

### Who Should Attend?

The course is designed for Senior Leaders and other staff responsible for a school’s security & safety and can be adapted to include all staff members.

### About the Trainer



**Philip Jones** is the Co-Owner and Operations Director of VPJ Solutions Limited, who work in close collaboration with Consilium education. Phil has travelled the world delivering and being directly involved in Duty of Care for employee safety and security in various guises for over 30 years.

Currently working across the International Schools Market Phil offers Duty of Care for Safety and Security and is also co-founder of an education support charity which twinned remote schools in northern Ghana to schools in the UK and International school sector, providing satellite ‘live’ links for teachers and pupils.

The last 14 years have been dedicated to providing Duty of Care & Safety and Security Advice to sector leading organizations and individuals all over the world. Phil provides written guidelines and organizational policies for those operating in unstable, dangerous and hostile locations. He also produces emergency and contingency planning, identifying the day-to-day issues that can lead to legal liability issues in the work place and working environment.

### About Consilium Education & VPJ Solutions

Consilium Education provides a wide range of CPD, support and advisory services for teachers, schools and organisations around the world. Their trainers and consultants have been at the forefront of developments in global education over the last twenty five years as international teachers and school leaders. They have a range of expertise in British, International Baccalaureate and American international programmes. Consilium Education also publishes **International Teacher Magazine (ITM)**, one of the fastest growing on-line journals for globally - minded teachers.

**VPJ Solutions Limited** is a family-based company providing support services to international schools, including: School Supply Consolidation; Teacher Recruitment Admin Support and Duty of Care for Safety & Security. VPJ Pride themselves on their personalised service, long standing client relationships and on always going the extra mile.

## 2 day course outline

### Day One

08:30 Registration and refreshments

Course introduction:

- Awareness of liabilities associated with duty of care
- Mitigation measures as a collective and individuals by exploring current policies and understanding
- 09:00 • Risk, threat, vulnerabilities, responsibility, accountability and liability
- Conducting assessments; emergency and contingency planning in order to keep staff, students and others safe within school
- Limitation of legal claims for liability through inactivity or negligence

10:30 Coffee Break

- 11:00 • Duty of Care: what is it?
- Internal awareness & your responsibilities

13:00 Lunch Break

- 14:00 • External awareness & your vulnerabilities
- Liability, responsibility and accountability - are you doing enough?

15:30 Finish

### Day Two

08:30 Registration and refreshments

- 09:00 • Recap on Day one
- Group questions
- Real situations

10:30 Coffee Break

Detailed examination

- 11:00 • Internal / external risk threat
  - Vulnerabilities
- Briefing for planning exercise

13:00 Working lunch: finalise group planning

- 14:00 • "Safe school" exercise
- Course and trainer evaluation

15:30 Finish

## Testimonials

*Thank you for your excellent 'duty of care' training to our team of inspectors who will be conducting inspections of British schools overseas. It was interesting, informative, thorough and packed with practical tips and common sense advice. We all feel confident and well-prepared as a result.*

**Jane Cooper, Chief Inspector, School Inspection Service.**

*I was personally impressed by Phil's contribution in providing real time security briefings, updates and reports so that we make appropriate decisions when it comes to security and safety of our staff, beneficiaries, reputation of the organization. . . [Phillip] is one of the best professionals I have ever worked with.* **Taye Dejene Liben, Country Director, Merlin UK Khartoum, Sudan**



### Further reading:

Phil reflects on his experience as a security adviser in Sierra Leone during the 2014 Ebola epidemic. Click the picture.